

## Counsellors - Staff and Group Support

### FSWS Collective Agreement Grade 2



External Call  
HR/2020/32/EXT/A  
ETC Permit: 293/2018

#### The Position

The Foundation for Social Welfare Services invites applications for the post of **full-time Counsellors** to offer counselling services to the Foundation's staff. The role of the counsellor shall primarily be to support staff and deliver group support.

#### The Role

The counsellor shall be expected to conduct assessments for the situations being referred to him/her and to use this information to design a viable action plan to support the person in question. It shall be the responsibility of the counsellor to participate fully in the plan and to mobilise all the necessary resources needed to perform all the planned interventions with efficacy. An integral part of the job entails to give one to one support and also group support, as well as to deliver staff development day. The counsellor shall also be held responsible to maintain a regularly updated set of records and filing system. The foundation also expects the counsellor to attend any meeting which is held to be relevant to the operations, which includes but is not limited to supervision and caseload management meetings pertaining to the management of the case load.

#### Qualifications and Experience

Eligible candidates must be in possession of

**A Masters in Counselling or a Masters of Arts in Transcultural Counselling and be registered and warranted as a Counsellor by the Council for the Counselling Profession**

Eligible candidates must be at least eighteen (18) years of age and are fluent in Maltese and English to be eligible for an interview. Qualifications and experience claimed must be supported by certificates and/or testimonials. Applicants in possession of a foreign qualification/s are to produce with their application, a recognition statement on comparability of qualifications issued by the Malta Qualification Recognition Information Centre (MQRIC). In addition candidates are requested to submit the following information. Applicants are expected to provide an update Curriculum Vitae, a valid police conduct, 2 valid work related reference letters and a copy of their qualifications.

Interested individuals are to express their interest by sending their applications together with relevant documentation via email to **recruitment.fsws-headoffice@gov.mt** or via **registered** mail. Other **non-registered** mail recovered through conventional post and/or delivered personally by hand shall be time-stamped and acknowledged by a receipt issued by the front office of the FSWS. Late applications shall not be accepted. The FSWS will not be held responsible for any late delivery of post from third parties. All prospective applications are advised that the Foundation's HR department will ask for references and testimonials from your previous employers in order to better assess your suitability for the vacancy in question.

**Interview results, including Identity Card numbers of the candidates, shall be published as per FSWS Recruitment policy.**

**Applications are to be addressed to :**

Director Human Resources , Recruitment & Training  
Foundation for Social Welfare Services  
212, Cannon Road  
Santa Venera SVR 9034

