



Premises Coordinator - All Equal: Supporting Victims of Human Trafficking

FSWS Collective Agreement Grade 3 (Executive IV)



Internal Call

Ref No : HR/2020/60/EXT/B

Jobsplus permit No: 398/2020

The Position

The Foundation has been allocated funds under the Asylum, Migration and Integration Fund - MT/2019/AMIF/17.01, to carry out a project which aims to professional services to victims of human trafficking in order to promote, safeguard and provide for their psychosocial welfare, including temporary accommodation.

This project mainly focus on 3 principles:

- *Shelter* - establishing of safe premises as temporary shelter to victims of human trafficking
- *Assistance* - the provision of psychosocial welfare assistance to the target cohort as required on a case-by-case basis, such as medical screening, psychological screening and other assistance.
- *Integration* - cultural mediation and legal assistance will be provided especially in interpreting the cultural context of response, cooperation, progress and inclusion.

The Role

The premises coordinator is responsible for the day to day running of the shelter as well as for ensuring the delivery of a quality service. The main objective is to ensure an efficient and effective service whilst adhering to the agency's policies and procedures. The premises coordinator is accountable to the Service Area Leader and Project Leader of the Intake and Family Support Service and Human Trafficking Service respectively at Appogg.

The Person

Individuals applying for this post must possess as a minimum an MQF Level 6 Degree in Humanities or any other relevant field coupled with two years' experience in the social field.

Eligible candidates must be at least eighteen (18) years of age and are fluent in Maltese and English to be eligible for an interview. Qualifications and experience claimed must be supported by certificates and/or testimonials. Applicants in possession of a foreign qualification/s are to produce with their application, a recognition statement on comparability of qualifications issued by the Malta Qualification Recognition Information Centre (MQRIC). In addition candidates are requested to submit an updated CV and a valid police conduct. Applications will be accepted till **Friday 18th of September, 2020** till end of business day (till 1600hrs).

Interested individuals are to express their interest by sending their applications together with relevant documentation via email to **recruitment.fsws-headoffice@gov.mt** or via **registered** mail. Other **non-registered** mail recovered through conventional post and/or delivered personally by hand shall be time-stamped and acknowledged by a receipt issued by the front office of the FSWS. Late applications shall not be accepted. The FSWS will not be held responsible for any late delivery of post from third parties. All prospective applications are advised that the Foundation's HR department will ask for references and testimonials from your previous employers in order to better assess your suitability for the vacancy in question.

Interview results, including Identity Card numbers of the candidates, shall be published as per FSWS Recruitment policy.

Applications are to be addressed to :

Director Human Resources , Recruitment & Training
Foundation for Social Welfare Services
212, Cannon Road, Santa Venera SVR 9034



Asylum, Migration and Integration Fund 2014 – 2020

This project is part-financed by the European Union
Co-financing rate: 75% EU Funds 25% Beneficiary Funds

Sustainable Management of Migration Flows

